

## PC/POLL SYSTEMS

### Version 7 Polling Quick Start Sheet

The steps detailed below are designed to help users setup their software for communications with their cash register. These are basic setup steps to create a machine within the software, verify communications, and save all programs from the cash register back to the PC. All cabling and register setup should be completed by a cash register dealer prior to the software setup.

#### Material Needed:

- A copy of Version 7 Polling installed and registered on the PC.
- A cash register connected to the PC via a serial polling cable, modem, switchbox, usb to serial converter, or an ether to serial converter. For TCP/IP communications on the Sharp 600/700 or TEC 1595 a crossover cable, LAN, or WAN connection is needed.
- A cash register fully programmed for communications.
- A copy of the V7 Polling manual. The manual will fully explain the importance of each database value. The information below is just an overview.

#### Store Setup Steps:

1. Begin by opening the software. There should be a V7 Polling icon on the PC's desktop.
2. From the program selector, choose **Polling**. The polling software will load and menu options will be displayed along the left side of the screen.
3. Click on the **Setup** button and choose the **Store** menu option.
4. By default, the software will install a 'Default' store. Users can simply edit this default store or add a new one. Required fields include: Store ID, Store Number and Store Name. The Store ID is an auto generated number needed by the software. The Store Name is user defined. The Store Number must match the preprogrammed store number from the cash register. To add a new store:
  - a. Click on the **+** button
  - b. The **ID** field will be filled in by the software
  - c. Enter a **Store Name**
  - d. Enter a **Store Number** (this must match the cash register setting)
  - e. Click the **checkmark** button to post the record
  - f. Repeat as necessary to create all needed stores

#### Machine Setup Steps

5. After a store has been created, click on **Machine List**. If a machine already exists in the machine table click on the machine name to display the **Machine Table**.

6. Your machine will contain register information as well as database setup for the software. To add a new machine:
  - a. Click on the **+** button
  - b. The software will display a prompt detailing on how to post the record. Click **OK**
  - c. From the **Detail** tab, enter a **Machine ID**. The Machine ID is the name that will appear throughout the software
  - d. Enter a **Program ID**. The Program ID is a database name used by the software
  - e. Enter a **Machine #**. The Machine Number must match the cash register setting
  - f. Choose a **Mfg**. The Manufacturer needs to match the cash register
  - g. Choose a **Model**. The Model must match the cash register type
  - h. Select a **Store**. This list is populated off of the stores you created in Step 4
  - i. Select a **Comm Type**. The register dealer will know the method of connection to the cash register terminals
  - j. Choose a **ROM** version. The ROM version must match the firmware within the register
  - k. Select a **Baud Rate**. The communication speed is configured at the register, the software must match that setting
  - l. Click on the **Comm** tab
  - m. Choose a **Comm Port**. Different port options are available depending on the method of communications i.e. modem, ether to serial, TCP/IP or direct connect. The list displays all available port options found on the PC
  - n. Other Comm tab options are required based upon the connection type. Please fill them in as necessary
  - o. Click on the **checkmark** button to post the record
  - p. Repeat for all necessary machines. Note: Machines within an IRC do not need to be created within the software. Access to them will be established through the master terminal

#### Communications Test

7. After machines and stores are created, users should save all desired programs back to the PC to verify communications and to place a copy of the register's data on the computer
8. Click on the **Communications** button, followed by the **Communicate** menu option
9. A list of all created machines will be displayed under the **Select Machines / Programs area**
10. Click on the machine name to select a machine. The software will expand a list of options.
11. Click on the **+** button in front of **Save Programs From Register** option

12. Click on the words **All Programs**. All register programs will be automatically checked off
13. Click on the **Begin** button, found near the bottom of the screen
14. The software will display a communications window. If everything is properly setup and configured the software will go through and save each allocated program to the software's database. Users should see something similar to: **4:06:51 PM Saving Program to Database, Completed**. Displayed upon the screen
15. Repeat a Save All Programs for all created machines

After all programs are saved, the user can then continue to customize the software to fit their businesses needs. Please consult the V7 Polling Manual for more information. Below are sample operations:

- Change register programs from within the Maintain area
- Send changed programs back to the cash register
- Poll reports from the cash register back to the PC
- Configure the software to automatically conduct operations each day via the Calendar